



# Friends of Froxfield School Meeting Minutes

## Tuesday 20<sup>th</sup> September 2016 8.45am

### Present

Emily Vickery (Chair), Pat Skelly (secretary), Natalie Grace, Jo Brown, Sally Ismay, Vanessa Brittlebank, Debbie Cook, Becky Mossey, Karen Watson, Julie Collins, Rebecca

### Apologies

Georgi Hulacka-East, Debbie Coles, Charlotte Bevis, Heather Farrell, Rachel Nicholson, Vicky Foster

### Treasurers Report

The treasurer's report was unavailable at the time of the meeting, but it was estimated there is approx. £1000 in the bank, as from the previous report there was £855.00, and since then £250 has been received from the village fete, plus £288 from FOFStival.

### Bingo Night

The Bingo night has been booked for Saturday 8<sup>th</sup> October, 7.30pm start. A ticket price of £15 per person was agreed, this is to include a welcome drink, two games of bingo and fish and chips. It was agreed that a license should be organised so all proceeds from drink sales will come direct to FOFs. To ensure enough glasses are available it was agreed that we would hire some which is generally free. It was hoped that people from the village, and those without links to the school would come along to make the evening a success, therefore it was agreed that if we can meet the deadline an advert would be placed in the parish magazine, as well as handing out leaflets at the village monthly drop in session. Several people offered to help set up for the evening.

**Action**      **Emily** to organise fish and chip order  
**Emily** to organise license  
**Emma B** to contact parish magazine re advertising  
**Sally** to arrange glass hire

### Cake sale

Emily has managed to book Rams Walk for a cake stall on Saturday 5<sup>th</sup> November. A risk assessment needs to be undertaken and insurance checked. It was agreed that as per previous cake sales, plates will be put in book bags during the week with a request for cakes to be brought to school on the Friday, and cake wrapping will take place at Emilys in the evening, several people offered to do the cake wrapping and man the stall.

**Action**      **Emily** to contact school to check Risk Assessment and Insurance



## Friends of Froxfield School Meeting Minutes Tuesday 20<sup>th</sup> September 2016 8.45am

### Stay and Play

The next stay and play has been booked for Friday 14<sup>th</sup> October. It was agreed that it will be free entry with the first cake free for each child. Teas and Coffees and further cakes will be donations.

The last stay and play worked well with older and younger age groups separated, and adults situated in the playground supervising the children to ensure it was safer for everyone, therefore this system will be repeated at the next stay and play.

### Christmas Fair

The Village Hall has been booked for Saturday 10<sup>th</sup> December 2-5pm. There is a lot of work involved in making this a success; Natalie and Emma B have done a lot of organising already, however a sub-committee is needed in order to cover all this work. Father Christmas will be located at the shed in the school playground, and will arrive by horse and carriage. Helpers are needed for manning the grotto; Becky offered to be an elf. Stall holders still need to be booked, it was agreed to charge £10 to each stall holder and for them to offer a gift for the raffle. Re advertising, Sally is happy to change the date on her big advertising boards and place them in the same place as before.

### Any other Business

Class Reps: Vicky Foster has had to step down from class rep for year 2, Emily agreed to take her place. Year 3 is looking for another class rep, Debbie Cook and Becky Mossey has agreed to do this. It was emphasised that due to data protection the school is unable to provide email addresses to parents. Some year groups have had meetings over the summer and it was agreed that it is good to hear feedback on what they have done to encourage other year groups to meet up. The next class rep meeting with Mrs Farrow is booked for 9am on Tuesday 11<sup>th</sup> October.

FOFStival: Everyone agreed that the FOFStival held in July was a great success and enjoyed by everyone who attended, and that despite not being a fundraising event a huge sum of money was raised for the school

T-Towels: Julie has agreed to organise T-towels, ready for sale at the Christmas Fair. It was unsure if the school has time to organise the artwork which needs to be arranged soon in order to get them ready for sale in time.

**Action**      **Emily** to check with school if they want to organise the artwork

### Next Meeting

Tuesday 1<sup>st</sup> November 8.45am School lunch room