

# Froxfield Church of England Primary School



**Prospectus 2018 - 2019**

**Welcome to**  
**Froxfield Church of England**  
**Primary School**



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Dear Parents,

Welcome to Froxfield CofE Primary School.

For me, it is a huge privilege to be Head Teacher and it is my very great honour to work with our dedicated *Governors*, to lead such a successful, thriving school. It is a very friendly community where children are encouraged to become confident, caring and articulate and to use their abilities to the full. We provide a calm and happy atmosphere in an outstandingly beautiful environment within a caring, Christian ethos that underpins the life and work of the school.

At Froxfield we always put children first; this aim is at the heart of our vision which you will find within our prospectus. We recognise that every child is unique and deserves the opportunity to be happy, feel valued and experience success. If, in future years, our children look back and say that Froxfield CofE Primary School made a positive difference to their lives then we, as professionals and parents, will have succeeded.

At Froxfield we offer skilled teaching and high academic standards as well as concentrating on the education of the whole child. Our Curriculum is taught through Learning Clusters which provide experiences linked to real life contexts, making links between subjects whenever possible. We seek every opportunity to take learning outside of the classroom, making use of our beautiful grounds. Trips and visits also enhance and contextualise the curriculum for our children.



As parents, you play an important role in the education of your child and I hope that this will be the beginning of a happy and rewarding relationship with your family. Strong, committed partnerships between our school and our parents play a crucial role in our children's development. By working together, we will give your child the best start to their school life.

We have a thriving partnership with our Friends Association (FoFs) who arrange a series of social events while fundraising for the benefit of all our children.

If you are considering Froxfield CofE Primary for your child, please do visit our website which provides information about our school, its aims, curriculum and activities. I hope it will give you a 'feel' for the life and work of the school and for the caring and friendly atmosphere I know you will find here. You are, of course, very welcome to come and look around for yourself; just ring the School Office to arrange a convenient time.

I believe passionately that if you come and visit our school you will experience first hand the happy, inclusive ethos and the excitement for learning that exists within our school community.

I look forward to meeting you and your child in the near future.

With warmest wishes,

Mrs Vickie Farrow  
**Head Teacher**

*Froxfield provides a rich learning environment and high- quality pastoral support. Consequently, pupils are resilient, kind and have positive attitudes towards learning*

Oftsed 2018



## **Our Vision**

At Froxfield Primary, we believe that children's well-being, enjoyment and learning go hand in hand and are at the heart of everything we do. We aim to enable children to become effective learners who take pride in their own progress and achievements as they continue on their life-long learning journey. Four areas underpin our vision;

### **Experience**

All the experiences that the children have during and because of their time at school form part of their learning and are included in our understanding of 'curriculum'. Children learn best when they are able to make sense of their learning through active, language-rich experiences within, outside, and beyond school. We aim to provide children with meaningful experiences that connect them to the real world and provide rich opportunities for learning and progress.

### **Relationships**

Children thrive when they are taught mutual respect in an inclusive environment. We aim to build a nurturing community underpinned by Christian values where diversity is celebrated. We foster children's independence and sense of self-esteem and aim for a strong pupil voice within the school. We encourage a sense of our belonging to local, national and global communities.

### **Environment**

Experiences of school are shaped by both the physical and emotional environment. We aim to create a stimulating environment, both inside and outside, which safely challenges and supports children on a daily basis. The physical and emotional environment reflects our identity and values as a community but also provides the vehicle to celebrate our achievements. We encourage children's involvement in the school environment to support their learning as well as their understanding of wider environmental issues.

### **Rigour**

Effective systems are necessary to support school self-evaluation which leads to a continuing cycle of improvement for children. All monitoring and evaluation activity in school will support the stated aims of our vision and everyone within the school community has a role to play. We aim to make the links between our vision, our aims and our practice explicit and transparent.

## General Background

Froxfield C of E Primary School is situated in idyllic surroundings, catering for children between 4 and 11 years of age. The extensive grounds provide a stimulating environment for our children to learn and play.

As a Church of England foundation, the school provides a broad education which promotes Christian values and encourages children to explore and develop their understanding of spirituality.

We are proud of our high educational standards and our approach to teaching and learning which ensures that Froxfield C of E Primary is 'a place where children love to learn.'

The school was built in 1876. Following a much-needed loft conversion in the summer of 2015, the school now has two classrooms in the original Victorian building and two further learning spaces in the Lodge within the grounds. Last year, we were busy improving our facilities and added a garden library within our school grounds as well as a light and airy yurt. The school benefits from use of facilities available within the village, including the extensive playing fields, village hall and St Peter's, our parish church.

We are a small school with currently 103 children on roll from Reception to Year Six. Following the return to Primary Status in September 2013, the school has grown gradually as children move up into the junior years. We have the strong ethos of a small, village school community which is so important to us and our families. The school forms a focal point within the local area and parents, staff, governors and the local community work together for the benefit of all the children within the school.



## Life and Learning at Froxfield School

### Our Curriculum

Half-termly, cross-curricular Learning Clusters underpin our curriculum. These clusters are carefully planned to cover all subjects within the National Curriculum and to ensure children enjoy their learning. Each cluster starts with a 'hook' to get the children excited about their learning and ends with a celebration of new learning. Trips are planned into every cluster to contextualise the learning for the children. Information on the upcoming Learning Cluster is available on our website, and an overview is sent home each half-term. This ensures parents are kept fully informed about their children's learning in school.

In two of our classes the Music Curriculum is taught by a specialist music teacher from Hampshire Music Service. Children are given the opportunity to experience playing a range of musical instruments as part of whole class music, including keyboards, samba drums, recorders and ukuleles. In addition to this, children from Year Two and above are offered additional peripatetic music tuition on either recorder or keyboard.

*The curriculum at Froxfield is  
engaging, vibrant and challenging*  
Ofsted 2018





At Froxfield, learning outside the classroom is fundamental to our ethos and all our learning clusters include plenty of opportunities for outside learning, both within our beautiful grounds and beyond.



We believe that learning should be fun but that children also need to have strong literacy and numeracy skills to be successful as lifelong learners. We start every day with our reading routine and all are children read aloud to an adult frequently and have the opportunity to change their reading book every day. Spellings and phonics are also taught daily. As a result, children at Froxfield achieve very high standards in reading. Maths is also taught every day in Key Stages One and Two and we place a high priority on mental maths skills which underpin mathematical knowledge and understanding.

## Reading

We have a reading routine every morning in school when children read with an adult and have the opportunity to change their reading books. We use a reading record that stays in book bags to let parents/carers know about the reading in school and ask parents/carers to write a comment about the reading at home. Regular - we look for daily - reading with your child at home is one of the most important ways you can support the crucial early years of reading development.



To support the development of sight vocabulary, children in reception are provided with flashcards for practise at home and school.

Children have the chance to change their library books once a week in class time. Each child can borrow one book at a time and can only borrow the next one when this is returned. Please look out for notes in the reading record or newsletter for library days.

Through our literacy curriculum children are given access to a wide range of rich children's fiction. This is often used as a stimulus to promote writing. Books range from *Handa's Surprise*, *The Hungry Caterpillar* and *Farmer Duck* in Class One to *Friend or Foe*, *Journey to Jo'burg* and *Tom's Midnight Garden* towards the top of the school.

When children join the school in Class One, they are assigned a Reading Buddy in Class Four. They regularly read with their buddy and their buddy will also read stories to them.



*Reading is judged to be a strength of the school. Pupils describe how much they love reading.*

Ofsted 2018

## Letters and Sounds

This is the programme that is used to teach phonics at Froxfield. During their daily phonics sessions children will be taught letter sounds and, as their knowledge of sounds increases, will learn how to blend these sounds to read and segment them to spell. Children will be provided with a 'Green Strip' to practise these sounds at home. Once children have confidently completed the phonics programme, they will be transferred onto a structured spelling programme covering the spelling elements outlined within The National Curriculum.

To ensure children become confident spellers, we set weekly spellings for children in Year One and above to practise at home and school.

## Sports

Children in all year groups have two PE lessons each week. These take place within our grounds, on the recreation ground and in the neighbouring Village Hall.



Coaches from two local sports providers - Aspire Coaching and Active8 Minds, lead sports sessions once a week for our children as part of our PE curriculum. The sessions vary over the year and include different skills relating to a range of large and small ball games.

Swimming lessons are an important part of our PE provision at Froxfield. All children in Key Stage Two have swimming lessons each year, usually in a ten-week block in the Autumn or Summer term. We are incredibly fortunate to be able to use the swimming pool facilities at Bedales School for these lessons.

The school is affiliated to two Sports Partnerships within the local area, which provide a wide range of opportunities for children to compete and be involved in sports events with children from other schools. Throughout the year, children from Reception to Year Six are able to represent the school in a variety of sports including football, tag rugby, rounders, athletics, netball and swimming.

A wide range of extra-curricular sporting opportunities are offered throughout the year, including football, athletics, netball, running and multi-skills. As a school we also actively promote an initiative called **The Golden Mile** where children across the school are encouraged to participate in regular running to improve fitness and stamina.

Further details of our whole school curriculum are available on our school website.

## After School Clubs

At Froxfield, a wide range of extra-curricular opportunities are available for children. Currently, Aspire Coaching offer a football skills and coaching club on a Monday whilst Active8 Minds offer an after school multi sports club on Tuesdays.

As part of our focus on outdoor learning, we offer two environmental based clubs, Wild Child Club on a Tuesday and Adventurers Club on a Wednesday.

In addition, there are a range of after school and lunchtime clubs run by teachers some of which vary throughout the year, but have recently included choir, Jackanory, recorders, cooking, Lego club, netball, DT, running, French and Russian Club.



Details on all clubs are available from the School Office and are included on the weekly newsletter.

## Extended Provision

The school staff run a 'Toast Club' every morning from 8am. This service operates for a minimal cost of £1 a session and is available to all children - booking is not required.

We are continuing to explore the possibility of daily after-school childcare from 3.15pm on the school site. Should there be sufficient demand for this, it will be available from September 2019, if not earlier.

## Homework

Once children settle into school life, they will be given one piece of homework each week. In Year Five, this will increase to two pieces each week. Homework will be linked to what the children are learning in class. Each child will be given a folder in which to keep the homework. Homework is set on a Friday for completion by the following Wednesday. We actively welcome parents' feedback on all homework tasks set.



## Houses

When children join Froxfield, they are allocated to one of four houses; Red, Yellow, Green or Blue. A Teacher is assigned to each house as well as a House and Vice-Captain. Children earn house points throughout the term for good work, good effort and for following the school's Golden Rules. Each week, the house points across the school are collected and the 'winning house' is announced in our Celebration Worship each Friday. There are half-termly rewards for the winning house and an overall House Cup which is presented at the end of the year.

Throughout the term, opportunities are made for children to work together in their houses, for example during theme days, book weeks and for sporting events. Sports Day is also a house event, with children competing for the House Sports Cup and House Relay Cup.

## School Council

Our children's thoughts and views about the school and its environment are actively sought through class and the School Council.

One child from each year becomes a member of the School Council. New children are chosen each year enabling many children to be part of the School Council during their time at Froxfield. The School Council meets once a fortnight on Friday lunchtime. Recently the children in the School Council have been involved in fundraising for charity events, seeking the views of all children on the activities and games they would like available at lunchtimes as well as the introduction of the annual Talent Show to Froxfield School!



## Children with Special Educational Needs

Froxfield School is committed to helping every child realise his or her potential. Staff take great care to watch for early signs of children experiencing difficulties, as early diagnosis and additional help can often solve a problem before it becomes too great. One in five children will experience problems with learning at some stage, to a greater or lesser degree. Most of these problems are overcome within the classroom setting although some children may benefit from a personalised learning program which may be delivered outside of the classroom. We will regularly keep you informed of progress and will consult you if support is being considered, such as the provision of an individual program or advice or assessment for an outside agency such as speech therapy. It is also possible to bring in the County's Educational Psychology Service if the child's learning difficulties cannot be met within the school's own resources. This service is able to offer support and advice and can also assess children when necessary.

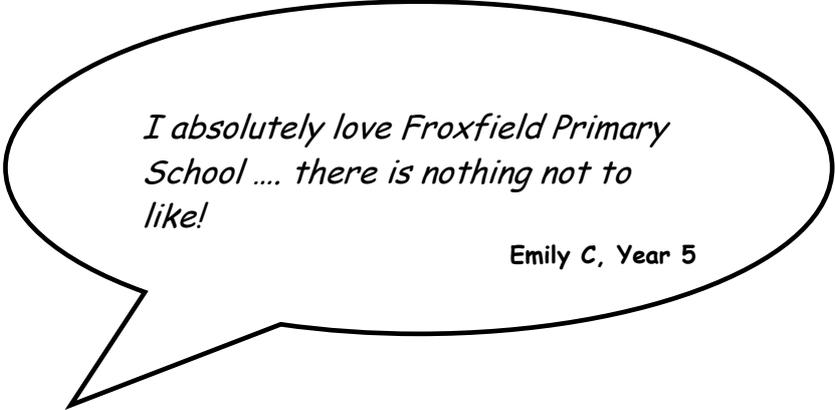
## More Able Children

The school aims to meet the needs of more able children by appropriate provision that will include some or all of the following:

- analysis of the curriculum identifying areas for enrichment and extension
- opportunities for extended, in-depth studies negotiated with the child
- planned differentiation to set individual targets and monitor progress
- the identification and purchase of specific and general higher-level resources
- planned involvement of other teachers and non-teaching adults
- opportunities to work with older children or mentor other children
- development of individual challenges, open-ended investigations and pupil choice within the curriculum

At Froxfield, we place a great emphasis on the development of children's learning and thinking skills to encourage an ethos of 'learning for life.' Independent learning is promoted through the use of thinking books where children are given choice about aspects of their learning and are given the freedom and time to think creatively about their learning.

Many of our school policies are available on our website and full details of all the curriculum policies are available from the school on request.



*I absolutely love Froxfield Primary School .... there is nothing not to like!*

Emily C, Year 5

## Religious Education and Collective Worship

Froxfield C of E Primary School is a Church of England Controlled Primary School, which means that it has very close connections with the Church of England through the local Parish Church. St Peter's, High Cross, is used as a curriculum resource, for weekly Collective Worship and for half-termly services led by the children. In addition, celebration services take place at Harvest, Christmas and Easter and at the end of the school year.



School Collective Worship takes place on a daily basis and is based on Christian foundations and principles. The children benefit from weekly visits to St. Peter's Church where the vicar or curate leads Collective Worship on a Tuesday.

Religious education lessons provide the opportunity to learn about the Christian faith as well as other faiths. The school follows the Hampshire Syllabus, which is broad and of a Christian ethos. RE is taught through half-termly Concept Days where the children spend several days exploring an RE based Concept.

Worship in our school is seen as a special time for all. It is a time to reflect upon the common values of the school community, to bring the school together and promote a sense of belonging. It is also a time to help pupils develop a sense of awe and wonder in the world around them and to reflect on themes and issues relative to them. Whilst we recognise the right of parents to withdraw children from Collective Worship, we strive to make it inclusive, educational and spiritual.

Parents who wish to withdraw their children from religious education or collective worship should contact the Head Teacher to discuss their concerns. A designated member of staff will be responsible for over-seeing any pupil withdrawn from Collective Worship, and children withdrawn from RE lessons will be set alternative work.



## Home and School Communication

At Froxfield we believe that children learn best when parents and the school work in partnership and we actively seek opportunities to involve you in school life. During the Reception Year, parents are invited into school every half term to share their child's 'Learning Journal' with them.

- The school operates an open-door policy for the purposes of good communication between parents and staff
- Appointments to discuss matters with a member of the teaching staff or the Head Teacher will be arranged at the earliest available opportunity
- Teachers at Froxfield maintain a high level of informal contact with parents, wherever possible and are usually available to talk to at the start and end of each day
- The school holds consultation evenings termly. On these occasions an appointment system operates. In addition, teachers hold a year group meeting for parents in September to discuss the year ahead
- Annual reports are sent home towards the end of the summer term
- The Head Teacher, staff and governors of the school have developed a 'Home-School Agreement' statement, a copy of which all parents are invited to sign when their child joins the school and again when their child enters Key Stage Two
- Froxfield employs a text messaging system; this is often used
- Weekly Newsletters are sent to parents on a Friday via e-mail

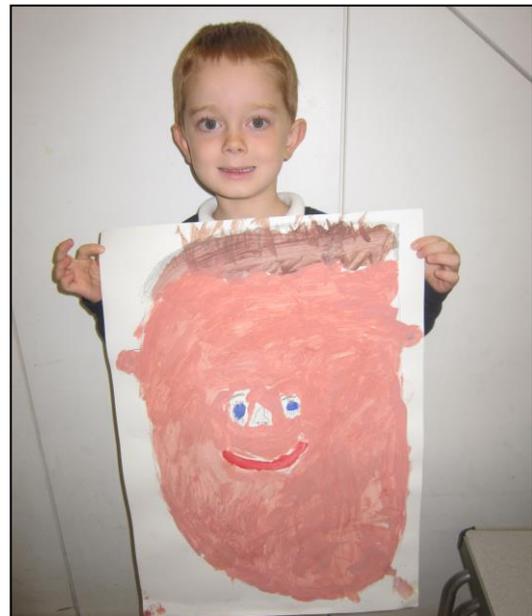


## Parents' Survey

As part of the home/school communication process the Governors of Froxfield School annually undertake a survey of parents' opinions. The last survey took place in February 2018. Overleaf is a summary of the results.

*Parents are unanimous in their praise of the school's vision and commitment to ensuring every pupil receives a good standard of education*

*Ofsted 2018*



Question	Strongly Agree	Agree	Neither Agree or Disagree	Disagree	Strongly Disagree
My child enjoys coming to school	58%	34%	4%	4%	
My child is safe at school	56%	44%			
The school understands and responds to my child's needs	54%	34%	8%	4%	
My child is taught well at school	67%	31%	2%		
My child is making good progress	65%	23%	12%		
My child is encouraged to work hard and do their best	65%	23%	12%		
My child receives an appropriate amount of homework for his/her age	52%	34%	10%	4%	
My child enjoys a stimulating range of extra-curricular activities	58%	19%	16%	5%	2%
The school communicates with me effectively about my child's progress	52%	31%	12%	5%	
The school communicates with me effectively about how to support my child's learning	44%	37%	17%	2%	
The school communicates with me effectively about school events and activities	65%	35%			
The school seeks my views and listens to my concerns	42%	40%	16%	2%	
There is a good standard of behaviour at Froxfield Primary School	40%	40%	20%		
The school deals with any incidents of bullying effectively	31%	28%	37%	4%	
The school is welcoming and there are opportunities to get involved	69%	31%			
I think the school is well led and managed	71%	27%	2%		
The school encourages my child to lead a healthy lifestyle	62%	25%	13%		
The school encourages my child to respect children from other backgrounds	65%	30%	5%		
My child is encouraged to positively contribute to the wider community	40%	35%	21%	4%	

**I would recommend Froxfield Primary School to another family**

**Yes = 98%**

**Maybe = 2%**



*"We love Froxfield for its nurturing and inclusive approach, Froxfield is a very positive school that looks for the best in every pupil. My son loves his teachers and feels very happy and settled with all the staff, it's like a big warm family"*

**Parent, 2018**

## The School Day

Morning session	8.45am - 12pm
Lunch	12pm - 1pm
Afternoon session	1pm - 3.15pm



### **Morning Arrival and Afternoon Pick Up**

A toast club operates every morning from 8am for which a small charge of £1 a day is made to help contribute towards the staffing costs. There is no need to book a place at the club and children can simply attend on a regular basis or occasionally, to fit in with the family's needs.

The back gate is opened at 8.30am and parents/carers are encouraged to come into the playground to say goodbye to children. The hand bell is rung at 8.45am for the start of school and children then make their way to their classrooms. Messages about who is picking your child up at the end of the day or any other message about the day can be left with the member of staff at the gate. The School Office at the front entrance to the school is open from 8.30am. Parents can talk to office staff about lunch money, uniform and all other school admin queries.

The school day finishes at 3.15pm and again the back gate is open at this time. Parents and carers are invited into the playground so that children can meet them there. A member of staff is on duty at the gate to ensure that children do not leave until they have been handed over to the collecting adult.

## Morning Snack

For children in Reception, Year One and Year Two the school provides children with a piece of fruit or vegetable under the Healthy Eating Scheme which is free. Children in Year Three and above may bring a piece of fruit as a morning snack. We encourage parents to buy a school water bottle from the Office and ensure that children bring this to and from school every day with fresh water (not juice). There is also a water fountain available in school.

## Milk

Free milk is available for all under 5's as part of a government funded scheme. From the age of 5 children will be able to continue to have milk daily, chargeable via the Cool Milk Scheme - the School Office is able to advise parents.

## Lunch

Lunch is cooked on the premises and follows a three-week menu cycle which is available from the School Office. Children are able to select each day as to whether they would like a school lunch or have a home-made (nut-free) packed lunch. Currently, children in Reception, Year One and Year Two receive free school meals under a Government Initiative. For children in Years Three and above, meals are charged at £2.30 a day. The School Office will invoice parents on a regular basis - it is easier to pay in advance for lunches that you anticipate your child having. Children either eat their lunch in the small lunch room, the classroom or outside in good weather.

Lunch money is paid in advance. Families in receipt of Income Support, Child Tax Credit or Income Based Job Seekers Allowance are usually entitled to free school meals for their child. Applications for Free School Meals can be dealt with by the School Office staff.



## Uniform

Items of uniform (polo shirts, sweatshirts, cardigans and PE t-shirts with the school logo) can be purchased on-line directly with our school uniform provider, [schoolwearmadeeasy.com](http://schoolwearmadeeasy.com). We encourage children to wear these items. Instruction cards are available from the School Office. Samples of each size are available in the School Office for your child to try. Clothing may be ordered, at any time throughout the year, and will be sent directly to your home. There are no postage charges and no minimum order. We strongly encourage children to wear these items.

Girls	Boys
Navy trousers, dress or skirt	Navy trousers or shorts
White blouse or polo shirt	White shirt or polo shirt
Navy school sweatshirt or cardigan	Navy school sweatshirt
Summer gingham dress - Royal blue and white	Navy shorts
Tights or socks - navy, black or white	Socks - navy or black
School shoes - black or navy	School shoes - black or navy
Wellington boots - to keep at school	Wellington boots - to keep at school

Trainers, flip flops, boots and beach shoes are not appropriate for school.

We include a pair of wellies and outside coats, suitable for the weather, on our 'uniform' list so that children are able to access the outdoor opportunities all year round.

PE Kit For Boys and Girls
Navy shorts
Navy t-shirt with school logo
Navy jogging bottoms
Navy tracksuit top
Trainers and plimsolls
School PE bag (in house colours)

When the weather is warm we ask parents to apply long lasting sun screen at home which should then protect children all day. Children also need a sun hat in the summer (school sunhats are available from the School Office). When the weather is cold (and it can be really windy!) we ask that children are well equipped with hats, scarves and gloves so they may still enjoy the outdoors.

No jewellery may be worn to school. Studs only may be worn for pierced ears but these need to be removed or covered during PE lessons for safety reasons.

All children need a Froxfield School book bag as well as a school water bottle - both available from the School Office.

We have a second-hand uniform box which parents are welcome to donate to and also buy any useful items for £1.00 an item. Please ask in the School Office.

**All clothes must be clearly labelled please!**

### **Pegs**

All children have a named peg in school where they keep their PE bag, book bag, coat and hat.



### **Illness and Medicine**

We do encourage children to be in school if they possibly can but if a child is feeling poorly they will recover more quickly at home and will not risk passing infection to their friends. If your child has a slight cold but you feel they are well enough to be in school, we will give them Calpol at lunchtime with written consent.

If a child needs to use an inhaler for asthma or has any other medical needs, please let us know. We will ask you to complete a medical consent / information record to give us any authority needed to administer medicine in school.

### **Absence and Attendance**

If your child is unwell then please ring the School Office before 9am in the morning. If a child is absent when we take the register and we do not know why, the School Office will phone parents to check all is well - this forms part of our safeguarding procedures.

There is no entitlement to absence during school term time but very occasionally there may be a reason for parents to request absence. Parents need to complete an absence request form, available from the School Office, in order to request absence for their child during term time. Any absence may only be authorised in 'exceptional' circumstances.

## Trips

We plan for a variety of experiences outside school to support all the teaching and learning. We ask new parents to sign a simple consent form for short trips, such as a walk in the village or trips locally for example Hinton Ampner, so that we can go ahead with these without additional permission. If we plan to go further afield then you will receive a letter outlining the arrangements. Many of these visits are funded from our school budget but we do sometimes need to ask for voluntary contributions. We do however try to keep the cost to a minimum. Please return any reply slips and contributions as promptly as you can to the School Office. You will find details of all forthcoming trips in the weekly newsletters.

Children in Years 4, 5 and 6 will also have the opportunity to attend an annual residential visit. The location of this visit will vary year on year to ensure a breath of experience for the children. In 2019, the children will go to Stubbington Study Centre near Fareham.



## Shape of the Day

We try and keep routines as simple and consistent as possible in school to help children feel settled and secure. A usual school day in Year One and above looks like this:

8.45am	Reading routine - children read with an adult and / or change their books
9.15am	Activate or Golden Mile
9.20am	Literacy Session
10.20am (ish)	Snack time
10.35am	Handwriting
10.45am	Numeracy Session
11.40am	Letters and sounds/spelling session
12.00 - 1pm	Lunch
1pm	Story / book sharing with class
1.20pm	Learning Cluster work covering a range of National Curriculum Subjects and may also include music, PE
2.55pm	Collective Worship
3.15pm	School day ends

*"We could not be happier with our children's induction to Froxfield Primary School. We feel very well informed on all aspects of school life and how they have settled in to date. Thank you for all of your efforts in making this such a seamless process for the children and for us as 'nervous' parents!"*

Parents, September 2017

## School Website

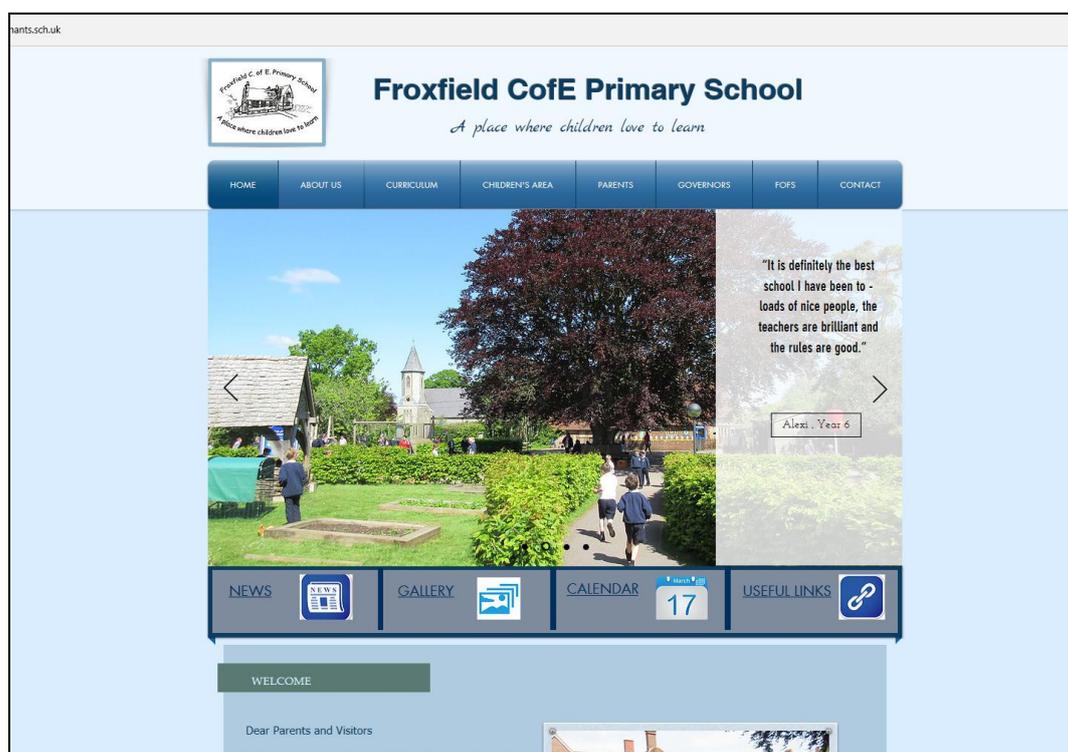
Our school website has been designed to ensure that children, parents, visitors and staff have access to up to date information about our school. Our website address is [www.froxfield.hants.sch.uk](http://www.froxfield.hants.sch.uk)

On 'home page' offers details of upcoming events from our electronic calendar, you can view our weekly newsletters as well as enjoy a gallery of recent photographs.

'About us' provides more information about our British Values, our school vision together with our current Ofsted and SIAMs reports.

The 'Curriculum' tab provides information about our latest Learning Clusters and our current literacy and numeracy units.

Under 'Parents' you will find many of our school policies.



*The school is more than a school, it is a real community*  
Sophia, Year 6

## Admission of Pupils to the School

The Admission Policy of the school can be found on our school website.

The catchment area for Froxfield C of E Primary School in general terms is Froxfield, Froxfield Green and Privett. Many children who come to Froxfield are from the areas outside of this catchment area.

Froxfield Primary School is a community school and strictly follows the Hampshire County Admissions Policy. A copy of this policy can be found on our website [www.froxfield.hants.sch.uk](http://www.froxfield.hants.sch.uk)



### **Starting School**

When a place has been offered to your child at the school, you will be invited to attend a meeting for new parents to find out more about the arrangements for admission. The Head Teacher and Class Teacher will also provide you with more details about starting school by providing you with an induction pack.

The children will be invited to the school on pre-arranged afternoons during the second half of the summer term to get to know each other and their teacher. Our Reception Teacher and Early Years Assistant will also visit the children at nursery and offer to visit each child in their own home during the first two weeks of the Autumn Term. Children will start school at the beginning of the academic year in which they are five.

For children joining the school in Year groups other than Year R, the Head Teacher will discuss the induction arrangements on an individual basis.

## Transfer of Children to the Next Stage of Education

Normally children living in the catchment area remain at this school until the end of the summer term in which they are eleven on, or before 31st August, when they transfer to their secondary school.

Our catchment secondary school is The Petersfield School and, although the majority of our children transfer there, in recent years children have taken up places at a range of schools including: Eggars, Bohunt, Perins, Midhurst, Churchers and Ditcham Park.



Prior to the transfer, usually in September in Year Six, parents of all the children concerned will receive an e-mail explaining the application process. During the children's last year in the school they will be given the opportunity to participate in at least one transition day at their choice of secondary school.

### General Information

#### **Dogs on Site**

Dogs are **not allowed** on site or near the school gates for the safety of all our children. The Parish Council ask that all dogs are kept on a lead whilst using the Recreation Ground next to the School and Village Hall.

#### **Parking**

As a school we are extremely fortunate to be able to use the village hall for parking. We ask that all parents park considerately in this car park and not on the road in front of the school.

#### **No Smoking**

The school operates a no smoking policy throughout the school and grounds.

#### **Safeguarding**

In keeping with national legislation, teachers, staff and volunteer helpers at the school are subject to DBS (Disclosure and Barring Service) checks for the safety and protection of pupils.

## Complaints

Our Complaints Policy can be found on the Froxfield website:  
[www.froxfield.hants.sch.uk](http://www.froxfield.hants.sch.uk)

## Data Protection

Any information that you supply to the school may be processed electronically and stored on computer for administrative purposes, in accordance with the *General Data Protection Regulations, May 2018*.

## Disclaimer

The information contained in this prospectus is intended for the parents of the children who will be entering school between September 2019 and September 2020. It was correct at the time of printing but *Government legislation, County Council policy and particular circumstances of the school* might create the need for some organizational changes and adjustments of policy.



*"A smiley face is what the school is like"*

Freya, Ex-Pupil, now Year 7

## **Contact Details**

**Head Teacher :** Mrs V. Farrow

**Admin Officer :** Mrs M. Fry

Froxfield Church of England Primary School  
High Cross  
Froxfield  
Near Petersfield  
Hampshire  
GU32 1EG

**Telephone :** 01730 827 251

**Email :** [adminoffice@froxford.hants.sch.uk](mailto:adminoffice@froxford.hants.sch.uk)

**Website :** [www.froxford.hants.sch.uk](http://www.froxford.hants.sch.uk)

The school is maintained by the Education Department of Hampshire County Council.

The Castle  
Winchester  
SO23 8UJ

**Telephone :** 0300 555 1384

**Email :** [childrens.services@hants.gov.uk](mailto:childrens.services@hants.gov.uk)

## Staffing - September 2018

<b>Head Teacher :</b>		Mrs V. Farrow
<b>Teaching Staff :</b>	<b>Class One :</b>	Mrs F. Ingham Thomas / Mrs Badman
	<b>Class Two :</b>	Mrs A. Burchett / Mrs Fennell
	<b>Class Three :</b>	Mrs L. Rowley
	<b>Class Four :</b>	Mrs L. Harriott
<b>Admin Officer :</b>		Mrs M. Fry
<b>Admin Assistants :</b>		Mrs K. Hewson Mrs N. Reid
<b>Higher Level Teaching Assistant :</b>		Mrs S. Tulett Mrs E. Vickery
<b>Early Years Assistant :</b>		Mrs A. Haines
<b>Learning Assistants :</b>		Mrs S. Bicknell Mrs J. Dunster Mrs F. Lovegrove Miss C. Turrell
<b>Special Needs Assistants :</b>		Ms J. Parkes Mrs C. Kentish
<b>Lunchtime Assistant:</b>		Mrs S. Blunden
<b>Cooks :</b>		Mrs G. East Miss T. Reed

## Governing Body - September 2018

<b>Chair of Governors :</b>	Mrs G. Hollis
<b>Vice Chair of Governors :</b>	Mr E. Sadler
<b>Foundation Governors :</b>	Rev. J. Owen, Mr E. Sadler
<b>LA Governor :</b>	Mr N. Ammar
<b>Parent Governors :</b>	Mrs J. Brown and Mrs T. Darlow
<b>Co-opted Governors :</b>	Mrs J. Butcher, Vacancy
<b>Staff Governor :</b>	Mrs L. Harriott
<b>Associate Members :</b>	Mr B. Vickery
<b>Clerk to the Governors :</b>	Mrs H. Evison



All details contained in this prospectus were correct at the time of printing, however, unforeseen circumstances may invalidate some information.



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